

**STATE DRIVING BUSINESSES LICENSURE BOARD**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 8/2/2018**

**BOARD MEMBERS PRESENT:** Theresa A Bradford - Chair  
Faith Todd  
C Randal Willie

**BOARD MEMBERS ABSENT:** Robert M Fenn  
Jared Hugh Haustveit

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Deputy Bureau Chief  
Maurie Ellsworth, General Counsel  
Cesley Metcalfe, Technical Records Specialist II  
Jennifer Carr, Technical Records Specialist I

The meeting was called to order at 9:08 AM MDT by Theresa A Bradford.

**LEGISLATIVE REPORT**

Ms. Cory gave the legislative report. The deadline to submit legislative ideas to the Governor's Office was July 13, 2018 and the deadline to submit proposed law and rule changes to the Governor's Office is August 17, 2018 for the 2019 Legislative Session.

**OLD BUSINESS**

**PROPOSED RULE CHANGES**

The Board reviewed a draft of proposed rule changes. Mr. Willie made a motion to: approve the draft with changes; authorize the Board Chair to review and approve the final draft on behalf of the Board; submit the proposed rule changes to the Governor's Office; and have Bureau staff mail out notification to licensees once the proposed rules, and previously approved proposed law, are published, and posted to the website. It was seconded by Ms. Todd. Motion carried.

**NEW BUSINESS**

## **EXECUTIVE SESSION**

Mr. Willie made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. It was seconded by Ms. Todd. The vote was: Ms. Bradford, aye; Mr. Willie, aye; and Ms. Todd, aye. Motion carried.

Mr. Willie made a motion to come out of executive session. It was seconded by Ms. Todd. The vote was: Ms. Bradford, aye; Mr. Willie, aye; and Ms. Todd, aye. Motion carried.

## **APPLICATIONS**

Mr. Willie made a motion to approve the following for licensure:

DBA-595	GC Driving Academy LLC
DBIA-591	Tami Jolliff
DBIA-596	Debra Redmond
DBIA-597	Peter Pappas
DBIA-602	Deja Waters

It was seconded by Ms. Todd. Motion carried.

The Board tabled the remaining agenda items until the next meeting.

**NEXT MEETING** was scheduled for September 28, 2018 at 9:00 AM MDT.

## **ADJOURNMENT**

Mr. Willie made a motion to adjourn the meeting at 10:02 AM MDT. It was seconded by Ms. Todd. Motion carried.

---

Theresa A Bradford, Chair

---

Robert M Fenn

---

Faith Todd

---

C Randal Willie

---

Jared Hugh Haustveit

---

Tana Cory, Bureau Chief